KING'S
College
LONDON

Supporting Project Management at King's

Worktribe and Pure case study

Initiating a project

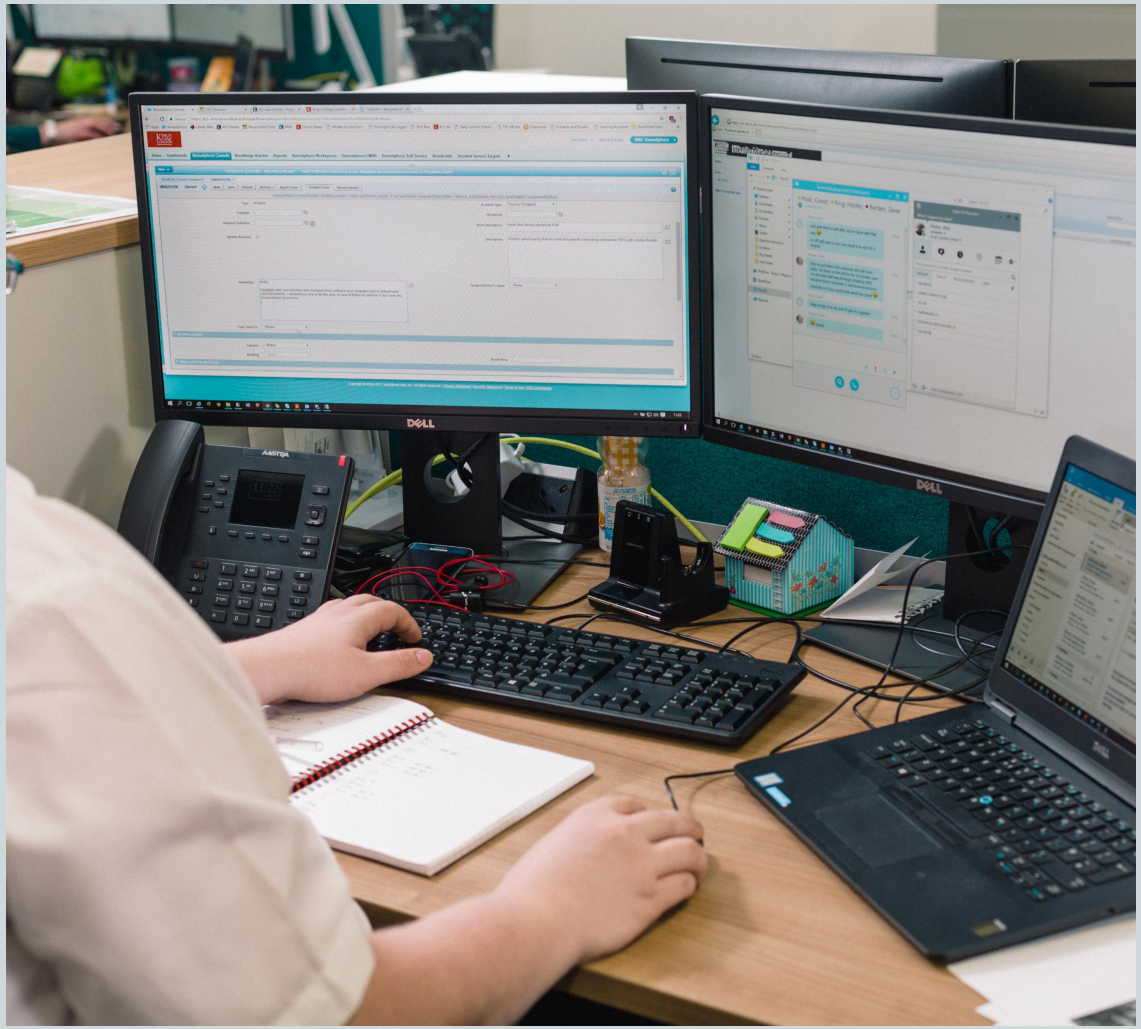
- **Academic staff has an idea for a project**
- **Finding an external organization willing to support projects in this area with funding**
  - Personal knowledge
  - Funding Opportunities discovery tool
  - In-house Research Development team
- **Beginning a proposal**
  - Scientific/narrative – “why and what”
  - Costing – “how and how much”

Building a proposal

- **Evidence of success and previous work**
  - Prior funding in this area
  - Publication record
  - Pure records and reports

- **Breakdown of Full Economic Cost (FEC)**
  - Salary costs for academic investigators
  - New staff/students to carry out the research
  - Equipment and consumables
  - Travel and dissemination
  - “Overheads” – what infrastructure and non-academic support is provided by the institution

Costing a project



- **Worktribe project costing tool**
  - Person and Organization data (via HR system)
  - Salary information (via HR system)
  - Budget breakdown
  - Funder schemes and rules
  - Various financial rates
    - Inflation
    - VAT rates
    - Pension
    - Exchange rates
    - Etc.

Approval workflow

- **Managed within Worktribe**
- **Faculty-defined rules**
  - Head of Department/School/Faculty
  - Local admin
- **Parallel workflow for multi-faculty projects**
- **Escalation rules**
  - Value of project
  - Funder
  - Etc.
- **Allows Faculties to view full portfolio of bids**
  - Duplicate projects
  - Multiple bids to limited scheme
  - Space planning
- **Final sign-off by Research Managment**

Success – funded projects

- **Contract negotiation**
- **Creation of account and budget – integration with Finance system**
- **Publicity**
  - Display on public website/portal – integration with Pure
- **Post-award functionality**
  - Applying for supplements and project extensions
  - Budget management and virements

Research Outputs

- **Integration between Worktribe and Pure allows linking of projects to outputs**
  - Researcher profiles
  - REF
  - Reporting to funders – e.g. Researchfish

- **Linking of projects to societal impact of research**

Metadata – how it all hangs together!

- **HR – Worktribe – Pure**
  - Person IDs
  - Internal Organization IDs
- **Finance – Worktribe – Pure**
  - External Organization IDs – funders and partners
  - Project IDs
  - Budget category IDs
  - Output IDs
- **HR – Finance also in place**

Thank you

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